

The Miami County Home and Garden Show proudly brings you,

The Fall Home and Holiday Expo!



Come out to Hobart Arena

255 Adams St., Troy OH 45373

Sept. 29th, 30th, Oct 1st

Holiday music by local choirs! Fun and informative Demos!
Shop til you drop at the artisan and commercial table top vendors!

Friday September 29th - 3:00 PM - 9:00 PM Saturday, Sept. 30th - 11:00 AM - 7:00 PM Sunday, Oct. 1st 11:00 AM - 4:00 PM

Visit us at www.miamicountyhomeshow.com for more information



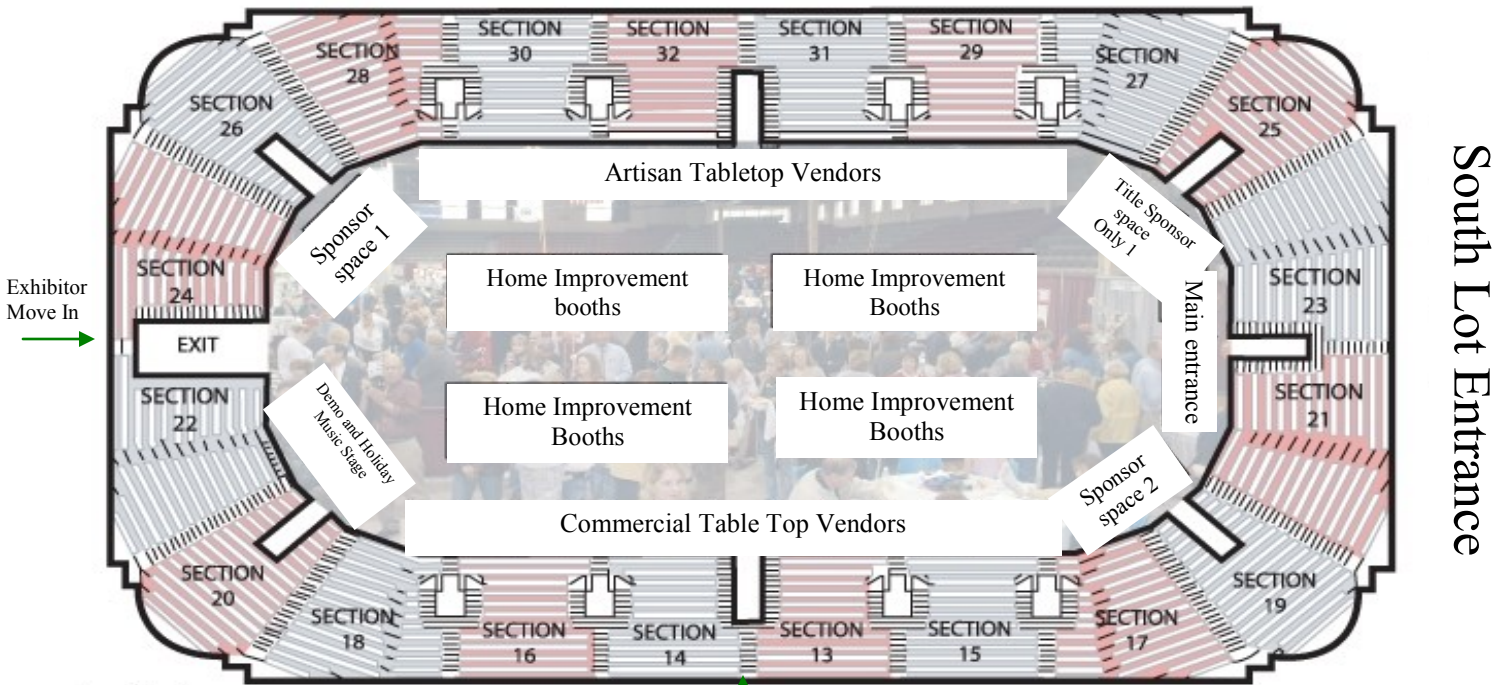
Western Ohio
Home Builders Association

Miami County Home & Garden Show Presents

The Fall Home and Holiday Expo!

Presented by: **(This could be you!)**

Floor Area



Adams St Entrance

Hobart Arena Floor Layout



255 Adams Street
Troy, Ohio 45373
(937) 339-2911

www.hobartarena.com

THE MIAMI COUNTY HOME AND GARDEN SHOW PRESENTS, THE FALL HOME AND HOLIDAY EXPO! Exhibitor Contract

Make Deposit Payable To:

**Home Builders Association
1200 Archer Dr.
Troy, OH 45373**

Please complete this reservation form and mail it with your 50% deposit to the Home Builders Association, 1200 Archer Dr., Troy, OH 45373.

We hereby make application for exhibit space(s) as indicated for our use at the Miami County Home & Garden Show in Troy, Ohio to be held at Hobart Arena.

We agree to comply with the Rules and Regulations as set forth on the reverse of this Contract form.

We agree to complete payment for the full cost of our reservation no later than August 29, 2017

We agree that if, in the opinion of the Home Builders Association (Contractor), it becomes necessary to change the original allocation of space, such changes may be made by the Contractor.

We understand that upon acceptance of this Contract form by the Contractor, a contract consisting of this side and the Rules and Regulations printed on the opposite page will be in full force and effect.

The Miami County Home & Garden Show's Fall Home and Holiday Expo, is a production of the:

**Western Ohio Home Builders Association
1200 Archer Dr., Troy, OH 45373
Phone: (937) 339-7963 - Fax: (937) 440-1574
E-mail: eo@westernohiohba.com
Website: www.miamicountyhomeshow.com**

FOR USE BY HOME BUILDERS ASSOCIATION

Date Received: _____

Booth required (circle one) Main Floor 10x10 or Tabletop
Total Booth Space Fee: _____

Electric Fee: _____

Deposit Received: _____

Balance Due: _____

Exhibit Space Rates:

<u>Booths</u>	<u>Size</u>	<u>Rate</u>
Home Improvement <i>Due to limited space 1 booth per only</i>	10' wide x 10' deep	\$650
Artisan or Commercial Tabletop <i>Limited 1 per only</i>	8' wide x 4' deep Table Top Display Only	\$200
Electric Service 10x10 s only	110	\$20
	220	\$50

**WESTERN OHIO HBA MEMBERS RECEIVE \$100
DISCOUNT ON 10x10 BOOTH SPACES ON ARENA
FLOOR.**

Payment and Cancellation:

In reserving space, Exhibitor will pay a deposit on the space with this Reservation Form/Contract. A contract that is cancelled will be subject to a \$50 charge to offset the cost of administrative expenses. This amount will be deducted from the refund returned to the exhibitor. **NO REFUND WILL BE GIVEN AFTER August 29th, 2017.**

PLEASE FILL IN ALL INFORMATION

For purpose of this contract, named person is considered Exhibitor

Name: _____

Company: _____

Address: _____

City, State & Zip: _____

Phone: _____ Cell: _____

E-Mail: _____

Product to be displayed: _____

Artisan defined is hand made, by exhibitor, commercial is not. The WOHBA has the right to determine which area will best suit your location. We will request a picture of artisan goods before space is sold.

Electric Service Needed? (10x10s only) 110 220

List Equipment Needing Electric: _____

I HAVE READ, AND ACCEPT, THE CONDITIONS ABOVE AND THE RULES AND REGULATION ON THE OPPOSITE PAGE.

AUTHORIZED SIGNATURE: _____



MIAMI COUNTY HOME & GARDEN SHOW FALL HOME AND HOLIDAY EXPO GENERAL RULES & REGULATIONS

SET UP:

1. Set-up and Take-down of Exhibits must be made during appointed times only.

Show Hours

Friday, September 29th
3:00 PM - 9:00 PM
Saturday, September 30th
11:00 AM - 7:00 PM
Sunday, October 1st
11:00 AM - 4:00 PM

Exhibitor Move-In Schedule

Thursday, September 28th 12:00 Noon - 7 PM
Friday, September 29th 8am- 12:00 NOON

**DISPLAYS MUST BE SET UP BY 12:00 PM ON FRIDAY,
Sept 29th**

Exhibitor Move-Out Schedule

Sunday, Oct.1st - After 4:00 PM-7:00 PM
Monday, Oct 2nd - 8:00 AM - 10:00 AM

**ALL EXHIBITS MUST BE DOWN BY 10:00 AM ON
MONDAY, Oct 2nd - NO EXCEPTIONS**

1. Exhibitor agrees that its failure to set up its display as scheduled shall constitute a breach of this agreement and, upon such breach, Contractor is not required to provide alternative set-up time and may deny Exhibitor admission and under such circumstances shall be due full amount of all fees, both paid and unpaid.
2. Exhibitor further agrees that its failure to remove any materials at the scheduled time for same may result in removal by Contractor at Exhibitor's entire expense, and disposal by Contractor with no accounting to Exhibitor.
3. All cords (electrical) in traffic areas must be taped to floor with duct tape unless otherwise specified by Contractor. **Exhibitor is responsible for removal of tape residue on facility floor!**
4. All displays should be of professional quality; all tables must be draped to the floor on all sides in identical fabric; all signs must be of a professional nature. Backs of standing displays must be of quality appearance or draped, painted or paneled. **IT IS REQUIRED THAT 10x10 BOOTH EXHIBITORS PROVIDE CARPET OR SOME FLOORING FOR BOOTH. IT IS AN ICE ARENA, THEREFORE THE FLOORING IS WOOD OVER ICE WHICH CAN BE COLD FOR SOME PEOPLE.**
4. Displays cannot exceed 130" high x 110" wide for move in.
5. Sirens, bells, amplifiers, flashing lights, or any equipment causing excessive noise or annoyance is expressly forbidden.
6. **Spaces may not be sublet or shared unless written permission from The Western Ohio Home Builders Association is obtained.**
7. Exhibitor shall conform to all Federal, State and City Laws.
8. No item in display may be attached to the facility property.
9. At completion of set-up, Contractor's representative will inspect display and area to ensure compliance with all requirements, regulations and rules of Contractor.
10. Exhibitor at its sole expense will correct any deficiencies found immediately.
11. Any materials not acceptable to Contractor and at their sole discretion and at Exhibitor's expense must be removed and/or replaced upon Contractor's request
12. If these rules and regulations are not observed by the exhibitor, exhibitor may be requested to vacate space with all merchandise and materials in a quiet and orderly manner and no refunds will be given.

TEAR DOWN:

Exhibitor may begin tear down after 4:00 PM on Sunday, Oct.1st, 2017 following the close of the show, No moving of displays, boxes, equipment or any part of exhibit may be moved out before 4:00 PM. The show facility is open and patrons are present till 4:00 PM. This rule is for the safety of all patrons. There will be no loading of vehicles prior to 4:00 PM at any entrance/exit to the exhibit hall. **NO EXCEPTIONS. Any exhibitor violating this rule can be banned from future shows!**

OCCUPATION OF BOOTH SPACE:

You must be at your booth or tabletop the entire show! No unmanned tabletops or booths will be accepted.

Exhibitor signing this agreement agrees to occupy booth space and display products during complete show hours. If Exhibitor cannot be physically at show during all hours, Exhibitor is to inform Contractor that booth may be vacant during certain hours.

Exhibitor is solely responsible for actions and behavior of their staff or other agents. Exhibitor and its agents shall conduct themselves in a courteous and professional manner as to not offend visitors of the show. Any person behaving in a manner that is deemed unacceptable by Security or Contractor will be asked to leave immediately. No refund will be given.

GENERAL REGULATIONS:

The Exhibitor agrees to indemnify and to hold harmless Contractor and the exhibit facility and their respective agents, employees and servants from any and all claims, demands, suits, etc., asserted by any person, firm, corporation or other entity arising out of Exhibitor's participation in the above described show, and further agrees to reimburse Contractor and the exhibit facility for all reasonably incurred expenses, including legal fees, expended in the defense of said claims.

It is understood that this contract is not conditional upon advertising, publicity or promotional considerations.

Contractor accepts no responsibility for inclement weather conditions and can make no refunds for loss of display time caused by same.

The Exhibitor acknowledges his total responsibility for his display and for the actions of its employees, agents, contractors or subcontractors in the area surrounding the display and will maintain direct control over all activities in his exhibit area. Any costs incurred for damage to the facility as a result of Exhibitor's negligence either accidental or intentional will be paid for by the Exhibitor.

FOR TABLETOP VENDORS READ THE BELOW:

FURNITURE RENTAL and Tabletop expectations:

You will need to provide your own 8 foot table with BLACK FABRIC TABLECLOTH. No plastic!

Tables, chairs, table coverings, table skirting, (carpet, extension cords for 10x10s with electric), are not provided by Contractor for show Exhibitors. Furniture and materials may be rented from Tradeshow Services at (937) 832-0144.