



MIAMI COUNTY DEPARTMENT OF DEVELOPMENT

Serving Darke, Mercer Shelby & Auglaize Counties

Richard Osgood
Director

DEPARTMENT OF DEVELOPMENT COVID-19 POLICY, EFFECTIVE: *March 20 2020*

GOVERNMENT OFFICES:

- The main office in Troy is closed to the public until further notice. In-person visits can be scheduled at the discretion of the DOD Director.
- The Building Regulations offices in Sidney and Greenville are closed until further notice. In-person visits can be scheduled at the discretion of the Building Official.
- Limited operations will be maintained as described below.

BUILDING REGULATIONS—General Information:

- Subject to CDC and related Covid-19 protocols, Building Regulations will make every effort to protect staff while minimizing disruption in the construction industry.
- **DOD Director** Richard Osgood can be reached by phone at (937) 416-0758 or by email at rosgood@miamicountyohio.gov
- **Building Official** Rob England can be reached by phone at (937) 829-0662 or by email at rengland@miamicountyohio.gov
- For questions related to **permit processing** and **scheduling of inspections**, please contact Tracy Hunt by phone at (937) 416-4800 or by email at thunt@miamicountyohio.gov

BUILDING REGULATIONS—Permit Processing:

- Digital service for permit processing and related activities will not be interrupted. Submission of applications and construction documents can be processed online here: www.miamicountyohio.gov/137/buildingregulations
- To submit paper applications and construction documents, please contact Tracy Hunt (see above) to discuss options. We will make every effort to retrieve delivered documents, receive scanned or faxed documents, or other possible options.
- Inspections will be scheduled in accordance with the following guidelines.

Note: The Building Official may consider inspection requests on a case-by-case basis not specifically addressed in the following guidelines.

BUILDING REGULATIONS—Residential Construction:

HOME. GROWN. GREAT.

web www.miamicountyohio.gov

visit Hobart Center for County Government
510 W. Water St., Suite 120 • Troy, Ohio 45373

phone 937.440.8121

fax 937.440.8124



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- New work and alterations in **unoccupied** residential buildings may be inspected as long as sufficient social distances can be maintained.
- Inspections that require entry into an occupied residence will be limited.
- Where we have concerns about entering the property, we can meet the contractor at the property, but only the contractor enters, and shows us digital (photographic or video) evidence of compliance.
- We have the ability to do virtual inspections via facetime video or skype. Virtual inspection is not applicable for all types of inspections however. (footers, electrical, fire alarms, etc.)
- Other inspection requests will be reviewed based on public health and safety, and availability of staff.

BUILDING REGULATIONS—Non-Residential Construction:

- New work and alterations in **occupied** commercial buildings may be inspected as long as sufficient social distances can be maintained.
Note: This does not include existing hospitals or medical buildings per CDC and Ohio guidelines unless isolated from patient areas.
- Third (3rd) Party Inspections must be pre-approved by Miami County Building Regulations.
- All other inspections will be reviewed based on public health safety and the availability of limited staff.

BUILDING REGULATIONS—Virtual Inspection Program:

- The Building Official has authorized expanded availability of the Virtual Inspection Program. This is available for all construction types (residential and non-residential) and might have limited applicability in hospitals and medical buildings.
- Contact Rob England with any questions or Tracy Hunt to schedule a virtual inspection (see General Information above for contact information).

PLANNING/ZONING/COMMUNITY DEVELOPMENT—General Information:

- All public meetings are postponed until further notice. This includes Planning Commission, Zoning Commission, and Board of Zoning Appeals.
- Planning/Zoning/Community Development Manager, Dan Suerdieck, can be reached by phone at (937) 479-6946 or by email at dsuerdieck@miamicountyohio.gov

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